

NEWFELPRO

Project Presentation

- Instructions for Applicants

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CALL FOR PROPOSALS

Publishing Calls, Eligibility Check and Project Documentation



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Publishing Calls

- NEWFELPRO will launch three open calls for proposals - second call is open from 5 December 2013 until 4 March 2014, 16:00 CET.
- Calls will be published on the NEWFELPRO web page (<http://www.newfelpro.hr/default.aspx?id=73>) and all the documentation/official forms that need to be submitted in the NEWFELPRO online application will be available for downloading from the project web pages (http://www.newfelpro.hr/UserDocsImages/Natjecajna%20dokumentacija_Drugi%20natjecaj_Ispravke/NEWFELPRO%20Documentation%20Package_Secon%20Call_Updated%20version%202.zip).
- Proposals will be submitted in electronic form in English and must be electronically signed or signed and stamped by the project applicant and the responsible persons of all legal entities involved.



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Target Groups

- Two categories of researchers are eligible to apply:
 - Experienced researchers, who must at the time of the call deadline possess a doctoral degree or have at least four years of full-time equivalent research experience;
 - Senior researchers, who must have more than ten years of full-time equivalent research experience.



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Eligibility Check – Incoming Scheme

- Researchers must, at the time of the call deadline, be in possession of a doctoral degree or have at least four years of full-time equivalent (FTE) research experience.
- Full-time research experience is measured from the date when a researcher obtained the degree, which would formally entitle him or her to embark on a doctorate, either in the country in which the degree was obtained or in the country in which the research training is provided.
- Researchers must not have resided or carried out their main activity (work, studies, etc.) in the country of the host organization for more than 12 months in the three years immediately prior to the call deadline.



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Eligibility Check - Reintegration Scheme

- Researchers must have Croatian citizenship and hold a doctoral degree.
- Researchers must have resided or carried out their main activity (work, studies, etc.) in a third country* for at least three years and should not have resided in Croatia more than 12 months prior to the call deadline.

Third countries are countries which are neither EU member states nor third countries associated with FP7
(ftp://ftp.cordis.europa.eu/pub/fp7/docs/third_country_agreements_en.pdf)



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Project Documentation

- Call for Proposals
 - Annex 1 – Timetable and Specific Information
 - Annex 2 – NEWFELPRO 2013 Guidelines for Evaluators and Evaluation Procedure
 - Annex 3 – NEWFELPRO 2013 Instructions for Applicants



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- I. Part A (to be filled out online in the NEWFELPRO online system):
 - A1 – General Information;
 - A2 – Contact Information;
 - A3 – Qualifications;
 - A4 – Budget.



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- II. Part B (to be filled out on official NEWFELPRO template document and uploaded on the NEWFELPRO online system):
 - B1 – Description of project proposal (max. 7 pages)
 - Rationale and background of the proposed project;
 - Research objectives and expected results;
 - Methodology and approach (including possible ethical issues);
 - Research significance and innovation;
 - Host institution's expertise in the field of the proposed project;
 - Project work plan and milestones;
 - Key performance indicators;
 - Assessment of project risks.
 - B2 - Budget
 - B3 – Ethical issues table
 - B4 – Literature reference
 - B5 – Project leader signature



Accompanying Project Documentation

(to be filled out on official NEWFELPRO template documents and uploaded on the NEWFELPRO online system)

- III. CV of the applicant/project leader
- IV. CV of the scientist in charge (**not applicable for senior researchers applying for the reintegration scheme**)
- V. Letter of commitment of the host institution
- VI. Two letters of recommendation



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EVALUATION OF PROJECT PROPOSALS

Evaluation Criteria and Ethical Issues



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Evaluation Criteria

- Evaluation of all project proposals will be based on three main evaluation criteria:
 - Scientific/technological quality of the project;
 - Scientific/innovation and leadership potential of project applicant;
 - Quality of the host institution.



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Ethics

- In all calls and schemes, research fields are chosen freely by the applicants.
- Projects that can be covered by the Euratom Treaty are excluded from funding.
- All research carried out under the NEWFELPRO program must respect fundamental ethical principles and the requirements set out in the text of the 'People' Specific Program (http://cordis.europa.eu/fp7/ethics_en.html#ethics_cl).



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Project Added Value



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Host Institution

- The fellowships agreement between the host organization and NEWFELPRO will specify which research project will be carried out and the host institution will commit resources for general expenses, equipment and materials required to implement the project.
- The host institution will also assign an electronic identity to the researcher within the AAI@EduHr system (<http://www.aaiedu.hr/>).

The AAI@EduHr account provides access to different resources such as online databases, journals, eduroam network, internet access with reduced tariffs, e-mail and webspace accounts, user support and numerous other services listed on the Croatian Research Network – CARNet website (<http://www.carnet.hr>).



Employment Contract

- For NEWFELPRO Incoming fellowships, researchers will have an employment contract for the duration of the NEWFELPRO fellowship (minimum of 12 months to a maximum 24 months).
- For the NEWFELPRO Reintegration fellowships, researchers will have an employment contract for the duration of 24 months.
- This kind of contract offers full social, health benefits and specific allowance for children throughout the contract period.
- Compensation will be defined on the basis of national standards and shall take into account specific family circumstances by providing flexible time arrangements.



Developing Non-Scientific Skills

- All Croatian Universities are on a regular basis organizing workshops for Transferable Skills Development.
- NEWFELPRO beneficiaries will also have an opportunity to attend different workshops in collaboration with the Technology Transfer Office (TTO) of the University of Zagreb, on different topics in regard to the commercialization of research results (the Technology Transfer Office (TTO) of the University of Zagreb (<http://technology.unizg.hr/tt/english>)).*

*This opportunity will be available at other Croatian universities, if possible (Osijek, Split and Rijeka).



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Supporting Services

- Researchers of non-European origin will benefit from support services for visa, residence and mobility from both the Agency for Mobility and EU Programmes (AMPEU), which will act as a Local Contact Point in Croatia for all researchers and from the MSES offices responsible for signing the employment contracts.
- The EURAXESS Service Centre provides all necessary information and practical support, assisting the grantees with issues regarding accommodation, health care, child care, language issues, social security, etc.

At the web page <http://www.euraxess.hr/sitegenius/topic.php?id=277> foreign researchers are able to find all information in regard to accommodation, child care, etc.



Contact Information

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